

## New Climb Leader/Coordinator Questionnaire:

Please return the completed questionnaire to the Climbing Chair (currently anne drew potter) at [climb@accalgary.ca](mailto:climb@accalgary.ca). If you have any questions please don't hesitate to ask.

Name: First: \_\_\_\_\_ Last: \_\_\_\_\_  
Are you 18 or older? (you must be to lead trips) Yes \_\_\_  
City: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Why:** What motivates you to be a trip leader/coordinator and what kind of trips do you want to organize?

**Leadership:** What qualities are important in a leader/coordinator? What experiences have you had in these roles?

**Technical Experience:** Please provide a brief climb resume including routes you have led (name, location, rock grade, alpine grade, trad/sport/ice, number of followers, multiday trips), emphasizing the last 3 years. (There is no minimum requirement, but an expectation that you will lead/coordinate trips appropriate to your experience/abilities, a table is provided on the last page for this purpose should you wish to use it).

Example:

Beautiful Century	Canadian Rockies	5.10a	II	250m	sport	1 follower	Lead all pitches
Arboreal Delight	Canadian Rockies	5.5		280m	trad	Novice follower	Lead all pitches
Escargot Corner	Canadian Rockies	5.6		260m	trad	2 followers	Lead all pitches

**anchors:** Describe your minimum requirements for a rock and/or ice anchor used in an organizational setting (this may be different from what you might require when climbing personally).

**Risk Management:** please describe a time that you successfully managed risk at a site/on a climb. Please describe a time that you did not successfully manage risk and how the situation resolved itself.

**Courses:** Please list applicable courses including your current level of First Aid (Wilderness First Responder 80, Wilderness First Aid 40h, Standard First Aid 24h), Rock, Ice and Alpine courses (Intro, Lead, Trad, Multipitch, Steep Terrain, Glacier, Vertical Rescue) and any other applicable courses. Please list date and course provider.

**References:** Please provide the phone number and email for two people you typically climb with who can attest to your abilities. One should be a current trip leader with the ACC or a professional guide. You may also attach a letter of recommendation from your references, but it is not required.

**Additional Personal Information (for legal liability only)**

1. Do you have any applicable medical conditions? (Yes or No). Please explain the impact on leading trips and any necessary mitigation measures

2. Have you ever been removed from or asked to leave a leadership position in an organization due to allegations regarding your personal conduct or behavior? (Yes or No) Explain:

3. Do you use illegal drugs or abuse alcohol? (Yes or No)  
Explain:

4. Have you ever been convicted of a criminal offense (other than minor traffic violation) including physical, sexual or child abuse? (Yes or No). Explain:

5. Has your driver's license ever been suspended or revoked? (Yes or No) Explain:

6. Are you aware of any reason not listed above that may call into question your suitability to lead people in the backcountry? (Yes or No) Explain:

I agree to comply with the rules and regulations of the Alpine Club of Canada and the local chapter. I affirm that the information in this application is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**CHECK LIST TO BE COMPLETED BY NEW TRIP LEADER AND/OR CO-LEADER (You may use this list also to collect the information you need)**

**Basic Checklist:**

1. Current ACC Calgary section member
2. Information up-to-date on website
3. Cell phone number and email correct on the website
4. Short bio on the website
5. Emergency contact name and number on the website
6. Valid First Aid Training (Standard or Wilderness)
7. More than one year experience with the Alpine Club of Canada participating in trips
8. Reference check completed
9. Ability to post a trip on website

**ADDITIONAL INFO TO BE COMPLETED BY EVALUATOR AND CANDIDATE TOGETHER**

Requirement is to co-lead at least one event with any current senior leader (>2 years and 5 trips in last 2 years) in the club. The applicant is expected to lead the trip.

After your co-lead, please go over the following together with your co-leader or a board member and fill in information where appropriate (this is an informational list only, not a list of requirements):

What type of trips does the person want to lead (rock, alpine, scrambling, skiing, ice climbing, training, social, other)? What climbing grade? Avalanche terrain exposure? Single or multi-day?:

**Answer: Yes            No            N/A**

Understands how to post a trip on website:

Has a strategy to screen participants appropriately:

Understands restrictions of custodial groups and minors in National Parks:

Club ropes use guidelines and reservation process:

Access/edit trip & manage participants online:

ACC Hut bookings, cancellations or changes:

Non-ACC huts processes:

Understands process for reporting incidents:

Knows who to direct questions to:

**Do you have essential emergency equipment and knowledge to use it?**

Helmet

Map/compass/gps

First aid kit

Repair kit

Communication device (radios, SPOT, PLB, InReach)

Bivy sack or guides tarp

Matches/lighter/emergency fire

Water melting & treatment

**For summer climbing trips (rock or alpine) are you familiar with:**

Safety & route selection in glaciated terrain?

Crevasse rescue techniques?

Rock rescue techniques?

**For winter trips (ice climbing):**

3 Antenna transceiver w/ mark function, probe & shovel & ability to use them?

Route selection in avalanche terrain?

Safety & route selection in glaciated terrain, white out nav.?

Crevasse rescue techniques?

Self-rescue techniques (on vertical ice)?